[DATE]

Dear [ADDRESSEE],

I respectfully request funding to attend the DRONERESPONDERS Florida Public Safety Drone Operations Conference (FLOCON) at SunTrax in Auburndale, Florida, from February 20-22, 2024.

FLOCON 2024 will represent the event’s second consecutive year of focused training and education for Florida public safety sUAS program leaders, remote pilots, and support personnel who operate Drones For Good®. Over 300 attendees are expected for the 2024 event, which will be held at SunTrax, a large-scale, innovative facility dedicated to the research, development, and testing of emerging transportation technologies in a safe and controlled environment.

FLOCON will help our agency develop a safer and more effective drone program. Specific topics will include FAA regulations, F.S. 934.50, UAS program management, vehicle setup, and more.

In addition to the public safety UAS training and visibility our program will receive, I will have access to manufacturers and providers of the latest drone technology impacting public safety. This will ensure our department can establish a direct relationship with the developers of the drone technology we use.

The regular price to attend FLOCON is $95 which includes registration, parking, and on-site meals.

My projected travel costs are outlined below:

Summit/Conference Pass:

Tolls:  
Parking:

Lodging:

Meals:

**TOTAL FUNDING REQUEST:**

FLOCON is produced by the DRONERESPONDERS Florida Public Safety Coordination Group (FLOGRU), a joint non-profit initiative between AIRT and AUVSI Florida encompassing over 150 Florida public safety agency members. Additional information on the FLOCON 2024 is available via http://flogru.org

I appreciate your consideration of this training request to help ensure our department has one of the safest and most effective public safety drone programs in Florida.

Very Respectfully,

[Requestor Name, Title]